

Washington Preservation Initiative
Advisory Group Minutes
Nov. 21, 2003, University of Washington

Present: Gary Menges, UW Libraries, Chair
Linda Pierce, Gonzaga University (by phone)
Eric Palo, Renton Technical Institute
Kathryn Hamilton Wang, WSL
Lee Dirks, Microsoft
Jill Bourne, Seattle Public Library
Gudrun Aurand, WSU; temporarily at Folger Library, D.C. (by phone)
Susan Barrett (WSL Project Manager) (by phone)

Contract

The contract for the WPI Preservation needs survey is in the process of obtaining final signatures, after some selection and contractual language delays. The contract will be with OCLC Digital Collection and Preservation Services (Ohio), with Tom Clareson as lead. A draft of the survey document should be available for examination at the next advisory group meeting.

Grants

Eleven grant applications for the 2003 preservation grant cycle of \$100,000 were received, with a total requested amount of \$181,000. These applications are currently under review, with the additional assistance of Lee and of two others with expertise in the preservation field. An oversight to be rectified for next year, and possibly discussed for this year, involves a requirement to include the proposed consultant's name and dollar amount quoted for completion of the project within the application process. The published grant criteria imply but do not spell this out. For example, the criteria for evaluation include "Are project costs appropriate and cost effective?" and "Qualifications of vendors, consultants, and/or staff to do the proposed work." A wish to create a mechanism to fund only preservation-appropriate portions of a project could also be considered, but may be difficult to arrange. (The New York State Library grants process requires that a consultant's bid be attached to all applications.)

The question was raised as to whether an advisory group member could later be hired by a grant recipient to do part of the project's work. If the advisory group member did not participate in the selection of the recipients, this would be possible and would not be deemed a conflict of interest.

Workshops

Gary included an attachment with the agenda which summarized our current information about possible workshop subjects and presenters. Use of Seattle Public's new Central Library will not be possible for a spring workshop; the King County Library System

headquarters in Issaquah was suggested as an alternative. Gary will explore possible dates with Sheryl Davis, Preservation Officer, University of California Riverside, to do a half-day workshop on “Saving Family Treasures—Hold onto the Memories”. Eric will check these dates with KCLS and Linda with the Northwest Museum for Art and Culture in Spokane, as a second spring workshop site.

The SOLINET workshop on Basic Collections Care will likely be offered as a pre-conference for WLA/PNLA, on August 11, 2004, in Wenatchee. This would require two trainers to accommodate 24 attendees.

The Scrapbook Workshop given by NEDCC may not be possible for their staff to do in the next year, given the time commitment involved for their travel to the west coast. Gary will explore the possibility of workshop(s) on Identification and Care of Photographic Prints and of Photographic Negatives, which CCAHA has offered in the past.

Other

Gary discussed the possibility of his use of WPI travel funds to meet an invitation from a Tri-Cities library group to talk about the Washington Preservation Initiative, which was approved by the group.

The next meeting will be held Friday, Dec. 12, 2003, at the UW, Allen Library 428A., at 10 am.